

# City of Ottawa - Employment Ontario

Virtual Workshops May 16<sup>th</sup> – May 20<sup>th</sup>



*Please register for workshops 48 hours / 2 business days prior to the event to allow for processing.*

Please click on workshop or email to register: [EOWorkshopReferrals@Ottawa.ca](mailto:EOWorkshopReferrals@Ottawa.ca)

## How to Make the Most of a Virtual Job Fair & Interview

May 16

10:00am -11:30pm

Learn how to stand out and get noticed in a virtual job fair and interview! Tips on the dos and don'ts of virtual events, including how to prepare and proper etiquette.

## Building a Better Resume

May 17

10:00am – 11:30am

Be better prepared to write an effective resume: Learn how to structure your resume and best describe your work experiences and accomplishments.

## Acing the Interview

May 18

1:30pm – 3:00pm

To improve interview performance and success.

## Success in the Workplace

May 19

1:30pm – 3:00pm

Tips and tools to help you land the job you want, succeed in the workplace, and move ahead in your career. Learn how to handle workplace conflict.

## Career Cruising

May 20

1:30pm – 2:30pm

Career Cruising helps users find relevant careers and information about required training.



Use your phone's camera to scan the QR code and register for one of our workshops!



Grâce à l'appareil photo de votre téléphone, scannez le code QR et inscrivez-vous à l'un de nos ateliers!

**EMPLOYMENT  
ONTARIO**