



Product Engineering Services for the High-Tech Sector

HIGH TECH GENESIS INC.

Technical Writer -Telecom

ID #: 7SY1008TWT

Location: Kanata, Ontario Canada

Term: Full time, permanent

High Tech Genesis is currently working on a project for one of our leading clients in the Telecom industry, and we're looking a Technical Writer who is responsible for creating, reviewing and editing all end-user focused documents and communications ensuring they are accurate and easy-to-understand for their targeted audience.

YOU will develop and maintain templates, as well as ensuring that the correct templates and styles are applied to documents.

YOU will assist with documenting the lifecycle of end-user documents actively.

YOU will also:

- create high quality, brand-appropriate, and accurate documents towards its intended audience. Through appropriate use of screenshots, images, drawings, diagrams, and charts, produce written and graphical, easy-to-understand documents.
- translate technical language into clear, jargon-free documents and communications.
- proofread and edit end-user focused documents and communications to ensure consistent tone and use of language, style and correct application of templates.
- plan and deliver documentation and online training materials.
- assist technical teams in producing documentation by gathering information, interviewing subject matter experts, and organizing content structure.

Must have:

- hands-experience with switching and routing knowledge; and
- skilled with multimedia video and web communication;

Nice to have:

- capable of working with Web Development, REST, + Programming Language literacy
- comfortable using Linux or another UNIX computer operating system
- worked in the telecommunications space and know the acronyms and buzzwords
- experience working in an agile programming environment

Note 1: You **MUST** be legally entitled to work in Canada (i.e. possess Canadian Citizenship, Permanent Residency or Valid Work Permit)

Note 2: High Tech Genesis Inc. is an Equal Opportunity Employer.

Note 3: Accommodations are available upon request for all aspects of the hiring process.

Please forward your resume and cover letter to:
job.a3e6d@hightechgenesiscareers.recruitee.com