

Graduation Coach for Black Students

Leading and Learning Department

COMP 20/287

Non-Affiliated

SUMMARY

Reporting to the Superintendent of Leading and Learning, the Graduation Coach will provide support, advocacy and advisory services for Black students, with the goal of increasing the number of Black students obtaining an Ontario Secondary School Diploma and successfully transitioning into post-secondary education or labour market opportunities.

This position is a pilot project sponsored by the Ministry of Education. The position is a term assignment that will begin on September 1, 2020, and end on August 31, 2021, with the possibility of renewal.

POSITION DETAILS

- Collaborate with school board staff, including school administrators, guidance counsellors and others in using data to identify and provide support to Black students to increase engagement and achievement by considering factors such as academic records, behaviour, attendance and family status.
- Develop needs assessments and intervention strategies for each student, including plans for transition support, graduation and career attainment.
- Assemble a graduation team for each student, including teachers, family and other resources from both inside and outside of the school(s).
- Collaborate with administrators, teachers and parents/guardians to respond to all barriers that affect the engagement, well-being and learning of students.
- Conduct individual in-person as well as virtual sessions via video conferencing on an as-needed basis with students and monitor progress and performance.
- Act as a mentor and an advisor to students and play an essential role as an advocate for them with teachers, other school staff, parents/guardians and community members.
- Explore career possibilities with students and support their pursuit of career interests.
- Support students' academic progress through tutoring, course planning, peer mentoring and role modelling.
- Create additional opportunities for students to be engaged during breaks in regular programming (i.e. long weekends, extended breaks, etc.).
- Establish relationships with various service agencies serving the Black community.
- Prepare reports and statistics on program progression and outcomes.

QUALIFICATIONS

Required:

- University degree or College diploma in counselling, psychology or social work, along with three years of directly related experience working with Black students. The equivalent combination of education and experience will be considered.
- Life experience deeply rooted in local Black communities.
- Understanding the diversity and composition of local Black communities.
- Awareness of local community resources and the ability to support students/families in accessing and navigating the resources.
- Demonstrated ability to be a mentor, advisor and advocate for students.
- Excellent organizational, collaboration and communication skills.
- Ability to work occasional evenings and weekends to meet program needs.

Desired:

- Ability to speak French or other languages is an asset.

Status: This is a term assignment with full-time hours.

Salary: \$55,000 - \$74,000 per year (under review)

Location: At OCSB school location(s) to be determined.

How to Apply:

Applicants are required to complete the application form and attach a cover letter and resume in PDF format by **12:00 pm EST on July 21, 2020**. Interviews will be held starting on July 24, 2020.

[Please click here to apply](#)

About the Ottawa Catholic School Board

The Ottawa Catholic School Board (OCSB) is located in Ottawa, Ontario. As Canada's capital city, Ottawa ranks among the world's most desirable cities to call home. We have a small-town feel with a big-city presence and a population of just over a million people.

The OCSB proudly serves over 40,000 students in 84 schools. We offer an education that respects all faiths' universal values and is grounded in Catholic principles. We foster innovation to inspire Deep Learning so that all can realize their full potential. We offer a collaborative work environment, fulfilling careers, and the opportunity to make a difference in our students' lives. The OCSB adheres to equitable hiring, employment and promotion practices and is committed to an inclusive workforce that reflects the diversity of our students.

Pursuant to the Accessibility for Ontarians with Disabilities Act, (AODA), if you require accommodations at any time throughout the application process, please contact Sarah Thomas in the Human Resources Department via email at katherine.kelly@ocsb.ca prior to the posting closing date so that appropriate arrangements can be made.



Catholic Education Centre
Human Resources Department
570 West Hunt Club Road
Nepean, Ontario K2G 3R4

